

## **Accelerated Gifted and Talented Mathematics Teacher, Middle School**

**This position is posted to fill one vacancy for the 2024-2025 school year pending budget approval.**

The Howard County Public School System (HCPSS) is one of the leading school systems in the state of Maryland and the nation. In alignment with our [Strategic Call to Action](#), our mission is to ensure academic success and social emotional well-being for our approximately 57,000 students in an inclusive and nurturing environment that closes opportunity gaps. To learn more about employment with HCPSS, please visit <https://www.hcpss.org/employment/>.

### **DESCRIPTION**

Under the direction of the Coordinator of Gifted and Talented Education, the Accelerated Gifted and Talented (G/T) Mathematics teacher plans and provides appropriate learning experiences in secondary mathematics that meet the instructional needs of academically advanced middle school students from throughout the county. The Accelerated GT Mathematics teacher develops and differentiates instructional plans and materials based on HCPSS curriculum and provides an atmosphere and environment conducive to the intellectual, physical, and social and emotional development of individuals to ensure success for every student.

### **ESSENTIAL POSITION RESPONSIBILITIES**

- Plan and implement instructional programs for the following courses that adhere to system-wide goals and priorities and meet the needs, interests, and abilities of all students: Algebra 1/Geometry (6th grade), Geometry/Algebra 2 (7th grade), Algebra 2 (8th grade), and AP Statistics (8th grade).
- Prepare, document, and effectively implement appropriate lesson plans for classes assigned, based upon HCPSS curricula, and aligned to the Understanding by Design framework, to achieve appropriate learning outcomes.
- Guide the learning process toward the achievement of curriculum goals and learning outcomes using synchronous and asynchronous instructional strategies.
- Provide an instructional program to meet the needs of all students, including students with learning differences and multilingual learners.
- Establish learning objectives consistent with student needs, requirements of the HCPSS curriculum framework, and knowledge of student growth and development.
- Plan for and utilize instructional methods, accommodations, resources, and evaluation techniques that motivate and enable each student to achieve the applicable learning objectives.
- Develop and nurture a learning environment that is conducive to the intellectual, physical, social, and emotional development of students.
- Create a classroom environment that supports student engagement in the learning process, promotes academic language development and student discourse, and enables each student to achieve academic success.
- Develop norms of classroom behavior and procedure and maintain order in the classroom in a fair and just manner.
- Establish relationships with administrators, curricular office staff, colleagues, students, families, and the school community that reflect recognition of and respect for every individual.
- Provide additional instructional support for students outside the designated in-person class times (e.g., Mondays and Fridays).
- Maintain accurate and complete records as required by law, HCPSS policy and administrative regulation.
- Communicate performance, successes, and opportunities for improvement to students and families.

- Provide timely and meaningful feedback to students and families.
- Appraise own effectiveness and demonstrate successful application of skills and information acquired to increase effectiveness.
- Attend meetings, district professional learning, events, and serve on committees when required or requested to do so under reasonable terms.
- Screen students for eligibility for the Accelerated G/T Mathematics Program using a variety of data, including one-on-one assessment, as appropriate.
- Provide Accelerated Gifted and Talented Mathematics instruction at the times and locations designated by the G/T Office. Currently, classes are held on Tuesdays, Wednesdays, and Thursdays from 4:00 to 8:00 p.m., and Mondays from 4:00 to 6:00 p.m. With two teachers for the program for 2024-2025, the proposal would be to have each teacher instruct three afternoon/evenings each week. On days with afternoon/evening classes, the Accelerated Gifted and Talented Math teacher works a shifted schedule.

The above list is a summary of the functions of the job, not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties.

### **MINIMUM QUALIFICATIONS**

**Applicants must meet all the following qualifications, listed below, to be considered for the vacancy.**

#### **Education:**

- Bachelor's degree or higher from an accredited college or university.

#### **Certification/Licensure:**

*Priority will be given to applicants who:*

- Hold a current Professional Maryland State Department of Education (MSDE) educator certificate with a Secondary Mathematics (7-12) endorsement.

*Applicants may be considered who:*

- Hold a current out-of-state educator certificate and are determined to be eligible for a Professional Maryland State Department of Education (MSDE) educator license with a Secondary Mathematics 7-12 endorsement.

#### **Experience:**

- Three (3) years of experience teaching advanced mathematics courses (e.g., Honors, Gifted and Talented, Advanced Placement) at the secondary level.
- Experience with technology to include web-based productivity and collaboration tools such as Google Suite and a learning management system (e.g., Canvas).

### **PREFERRED QUALIFICATIONS**

- Master's degree or higher from an accredited college or university in Secondary Mathematics or a related field.
- Experience teaching an AP Mathematics course (Statistics, Calculus AB, or Calculus BC) and one or more of the following: Algebra 1, Geometry, or Algebra 2.
- Experience developing student-facing curricular resources (i.e., modules, assignments, assessments) in a learning management system (e.g., Canvas) and using collaborative tools, such as Google, as part of student instruction.

## **SELECTION REQUIREMENTS**

Applicants who meet the minimum qualifications will be included in further evaluation. The evaluation may be a rating of your application based on your education, training, and experience as they relate to the requirements and preferred qualifications of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, dates, and hours of work. Clearly indicate your college degree and major on your application, if applicable.

For education obtained outside the U.S., any job offer will be contingent on the candidate providing an evaluation for equivalency by a [foreign credential evaluation service](#) prior to starting employment (and may be requested prior to interview).

## **EMPLOYMENT INFORMATION**

This is a 10-month per year position in the Howard County Educators Association (HCEA) employee bargaining unit. The current salary ranges for this position are on the 10-Month Teacher Salary Scale. Actual placement will be in accordance with the salary procedures of the Howard County Public School System and the HCEA Master Agreement which considers education and relevant prior experience. Under the Fair Labor Standards Act, this position is exempt from overtime.

## **APPLICATION REQUIREMENTS**

**Only applicants who submit all the requested information by the closing date of the vacancy will be considered for this position.** Interviews will be limited to those applicants who, in addition to meeting the basic requirements, have experience and education which most closely matches the position qualifications and the needs of the school system.

Please note that a completed application includes:

- A complete application form that includes a listing of employment locations with dates of employment and names of direct supervisors.
- All supplemental materials (i.e.: resume, letter of introduction, transcripts, certificate) required to verify that you meet the minimum qualifications.

**For questions regarding this vacancy, please contact [recruitmentinquiries@hcpss.org](mailto:recruitmentinquiries@hcpss.org).**

### ***Equal Opportunity Employer***

HCPSS celebrates diversity and is committed to creating an inclusive environment for all employees and applicants and prohibits discrimination, harassment, and retaliation of any kind. HCPSS is committed to the principle of equal employment opportunity for all employees in providing them with a work environment free of discrimination and harassment. All employment decisions at HCPSS are based on organizational needs, job requirements and individual qualifications, without regard to race, color, religion or belief, national, social or ethnic origin, sex (including pregnancy), age, physical, mental or sensory disability, sexual orientation, gender identity and/or expression, marital, civil union or domestic partnership status, veteran status or present military service, family medical history or genetic information, family or parental status, or any other characteristic protected by federal, state or local laws.