

THE HOWARD COUNTY PUBLIC SCHOOL SYSTEM
10910 Clarksville Pike
Ellicott City, Maryland 21042

Circular No. 18
Series 2021–2022

November 19, 2021

Deputy Superintendent

Policy Updates
Policy 3050 Records Management
Policy 8010 Grading and Reporting: Prekindergarten through Grade 5

To: All Staff

From: Karalee Turner-Little
Deputy Superintendent

On November 2, 2021, the Superintendent provided to the Board a modification to Policy 3050 Records Management, implementation procedures. The modifications include language to reflect the availability of HCPSS records that do not require a request under the MPIA and the intent that school system officials direct the public to these available records immediately to be proactive in the agency's disclosure.

Secondly, on September 2, 2021, the Board of Education adopted modifications to Policy 8010 Grading and Reporting: Prekindergarten through Grade 5. The purpose of this modification is to align report card grades and/or code changes with the current requirements of Code of Maryland Regulations (COMAR). The modification also clarifies current practices by removing the process of issuing interims, adding the expectation that teachers will notify parents of progress throughout the marking period, and clarifying IEP team requirements related to student retention.

The changes are effective immediately. These policies and implementation procedures in their entirety can be accessed on the HCPSS website at <https://policy.hepss.org/>.

Thank you for your attention to this update.

KTL/kb
Attachment