

Journeyman Plumber Building Maintenance

*A complete application includes all application materials, proof of education and three supervisory references. Internal applicants must have a minimum of one reference from a **current supervisor** from within HCPSS. References must be updated annually.*

Applicants must submit all required materials in a timely fashion.

Currently all full-time and part-time HCPSS staff are required to provide proof of full COVID-19 vaccination or undergo weekly testing.

To learn more about HCPSS, please visit our website at <https://www.hcpss.org/>.

Description:

This is a skilled manual and technical position. An employee in this position receives technical supervision from a licensed plumber and administrative supervision from a designated supervisor. Performance is evaluated periodically on a project basis. Employee may be required to exercise supervision of one or more helpers. Work is reviewed periodically.

This position is designated as an “emergency employee” under the AFSCME negotiated agreement and may require a response during inclement weather and other emergencies

Essential Job Functions:

- Ability to stand, walk, sit, bend, squat, climb, and use arm and hand movements
- Ability to carry tools and to handle materials and equipment of 80 to 100 pounds
- Ability to work at heights on aerial lifts, scaffolding, stepladders and/or extensions ladders
- Ability to crawl in, under, over, or through equipment
- Ability to work in confined spaces and manholes
- Ability to respond to emergency calls, 24 hours a day/7 days a week

The above list is a summary of the functions of the job, not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties.

Examples of Work:

- Maintains plumbing systems within the school system facilities.
- Repairs, replaces, and maintains domestic water systems, gas, drainage, sewage, gas burners/furnaces, and other plumbing systems
- Mechanically unclogs stopped-up sewer lines, toilets, urinals, water coolers, sink drains, and interceptors
- Repairs or replaces domestic water heaters and all related piping, valves, and pumps

- Repairs or replaces pump circulators, bearing assemblies, and motors
- Inspects, repairs, or replaces backflow protectors and associated components
- Repairs and replaces sewer injector pumps and pits
- Repairs and replaces fire sprinkler system components, including but not limited to, sprinkler heads, flow switches, valves, pumps, and controls
- Maintains accurate records of work
- Operates motor vehicles.

Minimum Qualifications:

Applicants must meet all of the qualifications, listed herein, to be considered for the vacancy. Use the application, cover letter, and resume to specifically address each qualification.

Education:

High School diploma or GED (must scan and upload to the online application). Foreign credentials must be evaluated as U.S. High School diploma or above.

Experience:

Five (5) years of specialized training in plumbing with two (2) years of experience in installation, repair and maintenance of plumbing systems

OR

Four (4) years of vocational training with two (2) years of experience in installation, repair and maintenance of plumbing systems.

Required Licenses and Certificates:

Valid driver's license and good driving record.
Certificate as a backflow prevention device worker
Valid Journeyman Plumbing licenses.

Physical Requirements:

- Ability to stand, walk, sit, bend, squat, climb, and use arm and hand movements.
- Ability to carry tools, handle materials and lift equipment of 80 to 100 pounds.
- Ability to climb and work at heights on aerial lifts, catwalks, scaffolding, stepladders and/or extensions ladders.
- Ability to work in a kneeling positions or confined spaces.
- Ability to crawl in, under, over, or through equipment.
- Ability to work in adverse weather condition

Required Knowledge, Skills and Abilities:

- Knowledge of the tools, equipment, and materials common to the plumbing trade
- Knowledge of applicable state, local, and national plumbing codes
- Knowledge of the mechanical operation of equipment such as pumps, water heaters, and other plumbing components
- Knowledge of troubleshooting plumbing and related systems
- Knowledge of nomenclature of spare parts and replacement procedures
- Knowledge of ordering procedures
- Knowledge and skill with hand tools (manual and mechanical) utilized in the plumbing trade
- Ability to plan work, read and interpret work orders
- Ability to keep accurate records of work performed and materials used
- Ability to troubleshoot and determine damage to plumbing equipment and accessories
- Ability to communicate effectively with others and get along well with fellow workers, administrators and staff members
- Ability to operate a motor vehicle safely.

Salary:

This is a 12-month position, on the Maintenance/Warehouse Salary Scale in the AFSCME Master Agreement (<https://www.hcpss.org/f/employment/esp-agreement.pdf>) Salary Grade 9 (Actual salary placement will be in accordance with the salary procedures of the Howard County Public School System).

Under the Fair Labor Standards Act, this position is not exempt from overtime.

Application:

A complete online application and all application materials, including **three** reference surveys, must be submitted by the closing date to be considered. Internal candidates must have a minimum of one reference from a current supervisor from within HCPSS, returned by the closing date of the posting.

Please be sure to include the following in your application materials:

- A complete listing of employment locations
- Dates of employment
- Names of direct supervisors
- High School diploma/transcript or College diploma/transcript (must upload to online application)

For questions regarding this vacancy, please contact:

Laurie Watts
Recruitment Specialist
Office of Human Resources

(410) 313-1521

Laurie_Watts@hcpss.org

Additional Information:

There will be a pre-screening of all applicant credentials. Interviews will be limited to those applicants who, in addition to meeting the basic requirements, have experiences and education that most closely match the position qualifications and the needs of the school system.

Pre-employment Physical:

The person selected for this position must meet all requirements of the physical examination administered by a medical service selected by the Howard County Department of Education.

Employee Safety:

The employee is responsible for using safety devices and protective equipment in order to minimize the frequency and severity of work-related accidents. The employee is also responsible for using safe practices and methods in the operation of equipment and supplies related to his/her particular job.

The employee is further responsible for correcting and/or reporting any conditions within the building or grounds which may be hazardous to employees, students or staff members assigned to the building.

The employee is responsible for the safety and maintenance condition of their assigned vehicle.

Only applicants who submit all of the requested information by the closing date of the vacancy will be considered for this position.

Equal Opportunity Employer

HCPSS celebrates diversity and is committed to creating an inclusive environment for all employees and applicants and prohibits discrimination, harassment, and retaliation of any kind. HCPSS is committed to the principle of equal employment opportunity for all employees. All employment decisions at HCPSS are based on organizational needs, job requirements and individual qualifications, without regard to race, color, religion or belief, national, social or ethnic origin, sex (including pregnancy), age, physical, mental or sensory disability, sexual orientation, gender identity and/or expression, marital, civil union or domestic partnership status, veteran status or present military service, family medical history or genetic information, family or parental status, or any other characteristic protected by federal, state or local laws.