

Indepth Team Resource Teacher

The Howard County Public School System (HCPSS) is one of the leading school systems in the state of Maryland and the nation. In alignment with our [*Strategic Call to Action*](#), our mission is to ensure academic success and social emotional well-being for our approximately 57,000 students in an inclusive and nurturing environment that closes opportunity gaps. To learn more about employment with HCPSS, please visit <https://www.hcpss.org/employment/>.

This position has an anticipated start date during the 2022-2023 school year. Applicants currently under contract with another Maryland school district are responsible for verifying whether they would be released without prejudice if selected for this position.

DESCRIPTION

Under the direction of the Coordinator of Countywide Services, the Indepth Team Resource Teacher is responsible for all educational assessments referred to the team and will serve as a bridge between school-based teams and families to provide comprehensive assessments. This position will participate in hearings and mediations and consult with school-based teams and central office leaders on disability, assessment support, and best methodologies suited for the student's learning style. The Indepth Team works as a unit to evaluate students and make collaborative decisions after a thorough and deep records review as well as provide input in creating a Bilingual Assessment Team to support our students whose first language is not American English. Members of this team pilot new tools, create informal measures, attend IEP meetings as a representative of the Indepth Team, and assess students whom HCPSS has placed in non-public schools.

ESSENTIAL POSITION RESPONSIBILITIES

- Provide educational assessments for students PreK through age 21 in public, non-public, and private settings using standardized and/or informal methods.
- Provide consultation and collaboration with school teams and central office leaders from the Department of Special Education (DSE).
- Act as an Indepth liaison between the team and school at Individualized Education Program (IEP) meetings.
- Participate in discussions around assessment, disability, and methodologies suited to student's strengths.
- Organize the Indepth caseload of student services and provide scheduling management and support for the summer schedule.
- Conduct the preliminary review of new referrals received by the team.
- Attend IEP meetings for complicated assessments as a liaison between the Indepth Team and DSE.
- Research new assessment tools and serve as a pilot for the new tools of consideration prior to implementation or use.
- Create informal measures and forms and provide revisions as necessary to ensure compliance and efficiency within the Indepth Team.
- Participate in hearings and mediations as a representative of the Central Education Placement Team (CEPT).
- Participate in various committees and workgroups (e.g., reevaluation, disability categories, etc.) regarding special education related topics or services.
- Collaborate with teams on bilingual assessments and work as a team member on the bilingual assessment workgroup.

The above list is a summary of the functions of the job, not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties.

MINIMUM QUALIFICATIONS

Applicants must meet all the following qualifications, listed below, to be considered for the vacancy.

Education:

- Bachelor's degree from an accredited college or university.

Certification:

- Hold a Maryland State Department of Education (MSDE) professional educator certificate with an endorsement in special education.

Experience:

- Three (3) years of experience administering educational assessments for special education students.
- Training in the administration of the Woodcock Johnson assessment.
- Three (3) years of teaching experience.

PREFERRED QUALIFICATIONS

- Five (5) years of previous teaching experience in special education.
- Five (5) years of experience administering education assessments for special education.

SELECTION REQUIREMENTS

Applicants who meet the minimum qualifications will be included in further evaluation. The evaluation may be a rating of your application based on your education, training, and experience as they relate to the requirements and preferred qualifications of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, dates, and hours of work. Clearly indicate your college degree and major on your application, if applicable.

For education obtained outside the U.S., any job offer will be contingent on the candidate providing an evaluation for equivalency by a [foreign credential evaluation service](#) prior to starting employment (and may be requested prior to interview).

EMPLOYMENT INFORMATION

This is an 11-month per year position in the Howard County Educators Association (HCEA) employee bargaining unit. The current salary range for this position is on the [11-Month Teacher Salary Scale](#). Actual placement will be in accordance with the salary procedures of the Howard County Public School System and the HCEA Master Agreement which considers relevant prior experience. Under the Fair Labor Standards Act, this position is exempt from overtime.

Under the HCPSS Telework Program, this position may have flexible work from home options available. Approval is based on the needs of the department and the school system.

HCPSS encourages vaccination against COVID-19 as a continuous mitigation strategy for the health and wellbeing of students and staff.

APPLICATION REQUIREMENTS

Complete applications must be submitted by the closing date. Information submitted after this date will not be added. Incomplete applications will not be accepted. Resumes will not be accepted in lieu of a completed application.

Only applicants who submit all the requested information by the closing date of the vacancy will be considered for this position. Interviews will be limited to those applicants who, in addition to meeting the basic requirements, have experience and education which most closely match the position qualifications and the needs of the school system.

Please note that a completed application includes:

- A complete application form that includes a listing of employment locations with dates of employment and names of direct supervisors.
- All supplemental materials (i.e.: resume, letter of introduction, transcripts, educator certificate) are required to verify that you meet the minimum qualifications.

For questions regarding this vacancy, please contact:

Sandy Saval
Human Resources Business Partner
Office of Human Resources
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Equal Opportunity Employer

HCPSS celebrates diversity and is committed to creating an inclusive environment for all employees and applicants and prohibits discrimination, harassment, and retaliation of any kind. HCPSS is committed to the principle of equal employment opportunity for all employees in providing them with a work environment free of discrimination and harassment. All employment decisions at HCPSS are based on organizational needs, job requirements and individual qualifications, without regard to race, color, religion or belief, national, social or ethnic origin, sex (including pregnancy), age, physical, mental or sensory disability, sexual orientation, gender identity and/or expression, marital, civil union or domestic partnership status, veteran status or present military service, family medical history or genetic information, family or parental status, or any other characteristic protected by federal, state or local laws.