

## **BSAP Saturday Math Academy Secondary Teachers**

*A completed application includes all application materials and three supervisory references.  
This position is posted until filled, with an initial screening date of **September 2, 2022**.  
Applicants are encouraged to submit their materials in a timely fashion.*

### **Description:**

Under the direction of the Black Student Achievement Program's Saturday Math Academy (BSAP SMA) Administrator, facilitates acceleration in mathematics and designs instruction that actively engages all HCPSS students in **grades 6 through 12** over a six-week fall session and a six-week spring session. Provides an atmosphere and environment conducive to the intellectual, physical, social and emotional development of individuals to ensure success for every student. Communicates and interacts with students, parents, staff and the BSAP Saturday Math Academy community. Maintains appropriate records and follows required procedures and practices. Monitors appropriate use and care of equipment, materials and facilities.

### **Position Responsibilities:**

- Uses the BSAP SMA curriculum outline provided to develop student-centered lessons that deepen conceptual understanding, provides opportunities for students to engage in collaborative problem solving, productive reasoning and mathematical discourse.
- Provides assistance with home school assignments where requested.
- Participates in collaborative planning with teachers of the same course, and if relevant, assigned academic mentors to design lessons that provide differentiation to meet the needs of all students within the classroom to include flexible grouping, as needed.
- Administers formative and summative assessments. Uses data to inform instruction.
- Attends staff meetings and professional learning opportunities.
- Submits one substitute lesson plan per session.
- Maintains student attendance records.
- Provides ongoing feedback to students and parents.
- Completes parent letters at the end of each session.
- Provides academic, social emotional instruction via virtual learning systems, such as Google Meet and Canvas.

This job description is a summary of the functions of the job, not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties.

### **Minimum Qualifications:**

**Maryland State teacher certification in mathematics with applicable endorsements**

### **Experience:**

At least one year of classroom instruction experience.

**Preferred Qualifications:**

- Ability to work collaboratively with administrators, colleagues, school-based staff, students, parents, and community members.
- Excellent oral and written communication skills.
- Ability to properly maintain confidential information.
- Ability to connect with and motivate students

**Salary:**

\$45 per hour for instruction and planning.

**Application:**

A complete online application and all application materials, including **three** reference surveys, must be submitted by September 2, 2022.

Please be sure to include the following in your application materials:

- A complete listing of employment locations
- Dates of employment
- Names of direct supervisors
- Resume

**Additional Information:**

There will be a pre-screening of all applicant credentials. Interviews will be limited to those applicants who, in addition to meeting the basic requirements, have experiences and education that most closely match the position qualifications and the needs of the school system.

**Only applicants who submit all of the requested information by the date of the vacancy will be considered for this position.**

*Equal opportunity employer*

The Howard County Public School System (HCPSS) is an Equal Opportunity Employer. HCPSS ensures equal employment opportunity for all persons without regard to race, color, religion, national origin, sex, marital status, disability, sexual orientation, or political affiliation.