

## **Resource Teacher, Elementary Mathematics**

The Howard County Public School System (HCPSS) is one of the leading school systems in the state of Maryland and the nation. In alignment with our [\*Strategic Call to Action\*](#), our mission is to ensure academic success and social emotional well-being for our approximately 57,000 students in an inclusive and nurturing environment that closes opportunity gaps. To learn more about employment with HCPSS, please visit <https://www.hcpss.org/employment/>.

### **DESCRIPTION**

Under the direction of the Coordinator, Elementary Mathematics, the Resource Teacher, Elementary Mathematics serves the system at the district, school, and classroom levels. The Resource Teacher creates math instructional resources, designs and provides professional learning for math content and pedagogy, leads curriculum writing and development, and participates in the development and delivery of district initiatives such as New Educator Orientation, trauma-informed instruction, Instructional Mentoring, curriculum interviewing, and Academic Intervention (i.e., summer school). The Resource Teacher supports schools as they write and implement the mathematics goals on school improvement plans. The Resource Teacher works at the team and classroom level supporting short and long-term planning, providing model lessons, and supporting team/grade-level data discussions. The Resource Teacher supports multiple desired outcomes of the Strategic Call to Action including, 1) each student receives a high-quality education through access to individualized instruction, challenges, supports, and opportunities; and 2) Curriculum is based on standards and best practices, implemented, and aligned with meaningful assessments that provide actionable data for instructional planning.

### **ESSENTIAL POSITION RESPONSIBILITIES**

- Provides instructional planning support of elementary mathematics to teachers and teams.
- Designs and provides mathematics professional learning for teachers, administrators, and other instructional staff at the team, school, or district level.
- Creates, selects, and reviews instructional resources for elementary mathematics instruction.
- Provides coaching and mentoring support to new and novice elementary mathematics teachers.
- Supports the creation and implementation of district initiatives, such as standards-based instruction and reporting.
- Assists in the collection and analysis of data for programmatic progress monitoring.

The above list is a summary of the functions of the job, not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties.

### **MINIMUM QUALIFICATIONS**

**Applicants must meet all the following qualifications, listed below, to be considered for the vacancy.**

#### **Education:**

- Bachelor's degree from an accredited college or university.

#### **Certification:**

- Hold a current Maryland State Department of Education (MSDE) professional educator certificate with an elementary education endorsement.

**Experience:**

- Five (5) years of teaching experience in elementary education.
- One (1) year of leadership duties, responsibilities, experience, and/or roles.

**PREFERRED QUALIFICATIONS**

- Master's degree from an accredited college or university in education, curriculum and instruction, administration and supervision, or a closely related field.
- Five (5) years of experience in elementary education with a concentration in mathematics instruction.

**SELECTION REQUIREMENTS**

Applicants who meet the minimum qualifications will be included in further evaluation. The evaluation may be a rating of your application based upon your education, training, and experience as they relate to the requirements and preferred qualifications of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, dates, and hours of work. Clearly indicate your college degree and major on your application, if applicable.

For education obtained outside the U.S., any job offer will be contingent on the candidate providing an evaluation for equivalency by a [foreign credential evaluation service](#) prior to starting employment (and may be requested prior to interview).

**EMPLOYMENT INFORMATION**

This is an 11-month per year position in the Howard County Educators Association (HCEA) employee bargaining unit. The current salary range for this position is on the [11-Month Teacher Salary Scale](#). Actual placement will be in accordance with the salary procedures of the Howard County Public School System and the HCEA Master Agreement which considers relevant prior experience. Under the Fair Labor Standards Act, this position is exempt from overtime.

**APPLICATION REQUIREMENTS**

Complete applications must be submitted by the closing date. Information submitted after this date will not be added. Incomplete applications will not be accepted. Resumes will not be accepted in lieu of a complete application.

**Only applicants who submit all the requested information by the closing date of the vacancy will be considered for this position.** Interviews will be limited to those applicants who, in addition to meeting the basic requirements, have experience and education which most closely match the position qualifications and the needs of the school system.

Please note that a completed application includes:

- A complete application form that includes a listing of employment locations with dates of employment and names of direct supervisors.
- All supplemental materials (i.e.: resume, letter of introduction, transcripts, educator certificate) are required to verify that you meet the minimum qualifications.

For questions regarding this vacancy, please contact [recruitmentinquiries@hcpss.org](mailto:recruitmentinquiries@hcpss.org).

*Equal Opportunity Employer*

HCPSS celebrates diversity and is committed to creating an inclusive environment for all employees and applicants and prohibits discrimination, harassment, and retaliation of any kind. HCPSS is committed to the principle of equal employment opportunity for all employees in providing them with a work environment free of discrimination and harassment. All employment decisions at HCPSS are based on organizational needs, job requirements and individual qualifications, without regard to race, color, religion or belief, national, social or ethnic origin, sex (including pregnancy), age, physical, mental or sensory disability, sexual orientation, gender identity and/or expression, marital, civil union or domestic partnership status, veteran status or present military service, family medical history or genetic information, family or parental status, or any other characteristic protected by federal, state or local laws.