

Community Schools Health Specialist

This grant-funded position is open to current HCPSS employees in the Department of Health Services.

The Howard County Public School System (HCPSS) is one of the leading school systems in the state of Maryland and the nation. In alignment with our [Strategic Call to Action](#), our mission is to ensure academic success and social emotional well-being for our approximately 57,000 students in an inclusive and nurturing environment that closes opportunity gaps. To learn more about employment with HCPSS, please visit <https://www.hcpss.org/employment/>.

DESCRIPTION

Under the supervision of the Director of Health Services and with direction from the Coordinator of Title I and Community Schools, the Community Schools Health Specialist collaborates with school staff, students, families, and healthcare providers to coordinate additional resources for identified community schools. This position is integral to ensuring the effective and efficient functioning of HCPSS community schools, providing a deeper follow-up and understanding of health services.

ESSENTIAL POSITION RESPONSIBILITIES

- Assists families at community schools in navigating health services and scheduling follow up services based on screener results.
- Advises and participates in the development and implementation of plans for student health care.
- Coordinates and schedules additional opportunities for access to health resources at community schools (expansion of dental and health care access).
- Provides consultative services to health services staff, school staff and administrators.
- Provides information and training to parents at community schools regarding the importance of healthy choices.
- Coordinates and/or provides services to students at identified community schools for vaccination, immunization, and/or physicals.
- Collaborates with the Howard County Health Department on current and future expansion of telehealth medicine initiatives in community schools.
- Participates in school processes such as Student Support Teams, Family Engagement Teams, School Improvement Teams, etc. as appropriate.
- Serves on HCPSS and community-based committees.
- Participates in student conferences and meetings.
- Participates in meetings and events that may take place outside regular work hours.

The above list is a summary of the functions of the job, not an exhaustive or comprehensive list of all possible job responsibilities, tasks, and duties.

MINIMUM QUALIFICATIONS

A combination of education and experience may be considered.

Education:

- Bachelor's degree from an accredited college or university.

Licensure:

- Active and unrestricted Registered Nurse License in the State of Maryland

Experience:

- Three (3) years of work experience in community health or school health nursing to include one (1) year of leadership duties, responsibilities, experience or roles.

PREFERRED QUALIFICATIONS

- National Board Certification in School Nursing

SELECTION REQUIREMENTS

Applicants who meet the minimum qualifications will be included in further evaluation. The evaluation may be a rating of your application based on your education, training, and experience as they relate to the requirements and preferred qualifications of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, dates, and hours of work. Clearly indicate your college degree and major on your application, if applicable.

For education obtained outside the U.S., any job offer will be contingent on the candidate providing an evaluation for equivalency by a [foreign credential evaluation service](#) prior to starting employment (and may be requested prior to interview).

EMPLOYMENT INFORMATION

This is a 12-month per year position in the Howard County Education Association, Educational Support Professionals (HCEA-ESP) employee unit. The current salary range for this position is Grade 25 on the Technical Central Office and School Based salary scale, \$83,075 - \$131,763. Step placement will be in accordance with the salary procedures of the Howard County Public School System and the HCEA-ESP Master Agreement which considers relevant prior experience. Under the Fair Labor Standards Act, this position is exempt from overtime.

APPLICATION REQUIREMENTS

Only applicants who submit all the requested information by the closing date of the vacancy will be considered for this position. Interviews will be limited to those applicants who, in addition to meeting the basic requirements, have experience and education which most closely matches the position qualifications and the needs of the school system.

Please note that a completed application includes:

- A complete application form that includes a listing of employment locations with dates of employment and names of direct supervisors.
- All supplemental materials (i.e.: resume, letter of introduction, transcripts, license) required to verify that you meet the minimum qualifications.

For questions regarding this vacancy, please contact recruitmentinquiries@hcpss.org.

Equal Opportunity Employer

HCPSS celebrates diversity and is committed to creating an inclusive environment for all employees and applicants and prohibits discrimination, harassment, and retaliation of any kind. HCPSS is committed to the principle of equal employment opportunity for all employees in providing them with a work environment free of discrimination and harassment. All employment decisions at HCPSS are based on organizational needs, job requirements and individual qualifications, without regard to race, color, religion or belief, national, social or ethnic origin, sex (including pregnancy), age, physical, mental or sensory disability, sexual orientation, gender identity and/or expression, marital, civil union or domestic partnership status, veteran status or present military service, family medical history or genetic information, family or parental status, or any other characteristic protected by federal, state or local laws.