

SICK BANK DONATIONS 2025-2026

Employees who are members of the following sick leave banks will have their annual contribution processed during the week of November 10, 2025. The donation will be processed in the following priority order:

Sick Leave Balance – Full and/or partial donation will be deducted from available balance between 11/11/25 – 11/14/25.

Sick Bank Balance – Full and/or partial donation will be deducted from available balance between 11/11/25 – 11/14/25.

Docking of Pay – Value of full and/or partial donation will be deducted from the gross pay and displayed as “Adjust Wage – Non-Retirement” in the Earnings area on the pay stub on the check dated 11/21/25.

To view your sick bank status in Workday, go to View Profile/Overview/Additional Data, then scroll down to Sick Bank. This will indicate if you are a member and when you joined.

BARGAINING UNIT

DONATION AMOUNT

EXECUTIVE

**0 days for current members
2 days for new members (taken at enrollment)**

AFSCME

**2 days for current members
2 days for new members**

HCASA/NCS

**0 day for current members
2 days for new members**

HCEA

**0 days for current members
1 day for new members**

HCEA-ESP

**1 days for current members
1 day for new members**