

The Howard County Public Schools System
10910 Clarksville Pike
Ellicott City, MD 21042

Circular No. 8
Series 2017-2018

July 14, 2017

Superintendent

Office of the General Counsel

To: All Staff

From: Michael J. Martirano, Ed.D.
Interim Superintendent

I have established, with the approval of the Board of Education, the Office of General Counsel in the Howard County Public School System. A principal reason for creating the General Counsel position is so that our employees have free access to fast, expert legal advice as they carry out their responsibilities. Mr. Mark Blom has been appointed as General Counsel.

The General Counsel's Office is responsible for overseeing and managing all legal aspects of the school system's operation. The Office of the General Counsel is also responsible for responding to the Public Information Act, through the HCPSS Maryland Public Information Act Representative. With the establishment of this Office, the following procedures are now in effect:

1. Employees who need legal assistance or who have a legal question concerning a school system matter are to contact Mr. Blom.
2. Any engagement of an outside attorney must be approved in advance by Mr. Blom.

Mr. Blom may be reached at mark_blom@hcpss.org and 410-313-6604.

MCB/cs/ka