

HOWARD COUNTY PUBLIC SCHOOL SYSTEM
10910 Clarksville Pike
Ellicott City, Maryland 21042

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Acting Chief Human Resources and Leadership Development Officer

Voluntary Transfer Request Process for Paraeducators; Health, Security, and Student Assistants

To: Paraeducators; Health, Security, and Student Assistants
From: David Lerner
Acting Chief Human Resources and Leadership Development Officer

The Voluntary Transfer Request Process for paraeducators; health, security, and student assistants is now open. The electronic **Voluntary Paraeducator and Assistant Transfer Form**, which includes instructions for completing the form, is available on the HCPSS Staff Hub.

Staff Hub Menu Bar >Services >Employee Resources > Voluntary Transfers> Paraeducator and Assistant

It is imperative that you review all materials and instructions prior to completing the **Voluntary Paraeducator and Assistant Transfer Form**. If you have questions regarding this process, please contact Natasha Mahasa, Recruitment Specialist, at natasha_mahasa@hcpss.org or 410-313-7342.

DL/NC/nm