

**Discipline Authority for School-Based Support Employees**

<b>EMPLOYEE GROUP</b>	<b>PERSON AUTHORIZED TO ISSUE AN ORAL WARNING, WRITTEN WARNING, OR A LETTER OF REPRIMAND</b>	<b>PERSON AUTHORIZED TO ISSUE ADMINISTRATIVE LEAVE WITH PAY; SUSPENSION WITHOUT PAY; OR TERMINATION</b>
Sign Language Interpreters	<ul style="list-style-type: none"> <li>● Principal</li> <li>● Assistant Principal</li> <li>● Office of Countywide Services Designee</li> </ul>	Department of Special Education Designee
Health Assistants	<ul style="list-style-type: none"> <li>● Principal</li> <li>● Assistant Principal</li> <li>● Office of Health Services Designee</li> </ul>	Department of Program Innovation and Student Well-Being Designee
Nurses	<ul style="list-style-type: none"> <li>● Office of Health Services Designee</li> </ul>	Department of Program Innovation and Student Well-Being Designee
Custodians	<ul style="list-style-type: none"> <li>● Principal</li> <li>● Assistant principal</li> <li>● Custodial Office Designee</li> </ul>	Office of School Facilities Designee
Secretary/Clerical	<ul style="list-style-type: none"> <li>● Principal</li> <li>● Assistant Principal</li> </ul>	Community Superintendent Designee
Paraeducators (Non Special Education) and Media Assistants	<ul style="list-style-type: none"> <li>● Principal</li> <li>● Assistant Principal</li> </ul>	Community Superintendent Designee
Special Education Assistants	<ul style="list-style-type: none"> <li>● Principal</li> <li>● Assistant Principal</li> <li>● Office of Special Education Designee</li> </ul>	Community Superintendent Designee
Food and Nutrition Services	<ul style="list-style-type: none"> <li>● Principal</li> <li>● Assistant Principal</li> </ul>	Office of Capital Planning and Operations Designee
School Security Assistants	<ul style="list-style-type: none"> <li>● Director</li> <li>● Security Coordinator</li> <li>● Principals</li> <li>● Assistant Principals</li> </ul>	Office of Safety and Security Designee

## Discipline Authority for Non-School-Based Support Employees

SUPPORT EMPLOYEE GROUP	PERSON AUTHORIZED TO ISSUE LETTER OF REPRIMAND OR A LESSER CONSEQUENCE	PERSON AUTHORIZED TO ISSUE ADMINISTRATIVE LEAVE WITH PAY; SUSPENSION WITHOUT PAY; OR TERMINATION
Central Office	<ul style="list-style-type: none"> <li>● Immediate Supervisor</li> </ul>	Director of the Department or Departmental Supervisor
Maintenance	<ul style="list-style-type: none"> <li>● Immediate Supervisor</li> <li>● Building Services Designee</li> </ul>	Office of School Facilities Designee
Grounds	<ul style="list-style-type: none"> <li>● Immediate Supervisor</li> <li>● Grounds Office Designee</li> </ul>	Office of School Facilities Designee
Information Technology	<ul style="list-style-type: none"> <li>● Immediate Supervisor</li> <li>● Office of Technology Designee</li> </ul>	Division of Business and Technology Designee
Logistics Center	<ul style="list-style-type: none"> <li>● Immediate Supervisor</li> <li>● Office of Purchasing Designee</li> </ul>	Division of Operations Designee
Transportation	<ul style="list-style-type: none"> <li>● Immediate Supervisor</li> </ul>	Office of Transportation Designee